



PLEASE USE CAPITAL LETTERS AND SEND BOTH PAGES TO [REGISTRATION@REMENERGY.IT](mailto:REGISTRATION@REMENERGY.IT)

<b>COMPANY</b> (name for invoicing)	
<b>ADDRESS</b>	
<b>CITY</b>	<b>COUNTRY</b>
<b>ZIP CODE</b>	
<b>TEL.</b>	<b>FAX.</b>
<b>WEB SITE</b>	<b>TAX NO. / IVA-VAT *</b>
<b>CONTACT PERSON**</b>	<b>E-MAIL**</b>

DELEGATE REGISTRATION (please fill in according to your requests)	UNIT COST	QUANTIT Y	AMOUNT DUE
SINGLE STANDARD REGISTRATION	€ 350,00		€
<i>Special Packages</i>			
2 STANDARD REGISTRATIONS	€ 315,00		€
3 STANDARD REGISTRATIONS or SINGLE ASSOCIATION REGISTRATION***	€ 297,00		€
4 STANDARD REGISTRATIONS or SPEAKER	€ 280,00		€
***Partner Associations: ASSOMINERARIA, ROCA		<b>SUBTOTAL</b>	€
		<b>IVA / VAT (22%)</b>	€
		<b>TOTAL DUE</b>	€

**PAYMENT SCHEDULE & CANCELLATION POLICY**

Payment is due within 30 days of invoice date or in any case prior to the conference, whichever is the earliest date. Cheques are not accepted.  
Delegates who have not paid their fees prior to the conference will be required to supply a credit card as guarantee. If payment has not been received within 10 working days prior to the event, the credit card will be charged with the due amount.  
Payments by bank transfer shall be performed within 10 working days prior to the conference or registration will be cancelled.

All payments are to be made to IES SRL, by BANK TRANSFER.

**BENEFICIARY: BENEFICIARY: IES Srl**  
**BANK: CREDITO VALTELLINESE S.C. AGENCY 21**  
**ADDRESS: VIA BELARDINELLI 5, ROMA 00123, ITALY**  
**ACCOUNT N°: 330**  
**IBAN : IT 54 F 05216 03221 0000 0000 0330**  
**BIC/SWIFT: BPCVIT2S**

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**For credit card payments please contact IES**

Non-payment or non-attendance will be taken as a cancellation and will incur in 100% cancellation fee. If you cancel at least 15 full working days before the event date you will be charged the 15% of the due fee. Cancellations that are the result of a Force Majeure Event will also be charged on the above guidelines. Substitutions are welcome at any time - there is no additional fee for direct substitutions, but this cannot be made during the opening days.

**CONFIRMATION OF BOOKING**

I hereby confirm the delegate registrations at REM 2020 as above specified, and confirm the acceptance of the attached General Regulations, which form a part of this contract. The execution of this contract and its receipt by REM Exhibition Organiser / IES Srl is deemed conclusive evidence of the Applicant's agreement to fully pay the due fees.  
This contract cannot be cancelled by the Applicant, who agrees to all the booking conditions stated in this contract and in the enclosed Rules & Regulations.

Signature \_\_\_\_\_ Print \_\_\_\_\_  
Full Name \_\_\_\_\_  
Company \_\_\_\_\_ Date \_\_\_\_\_



Please write the information regarding each delegate you want to register. The badge will show only name, surname and company name.

**DELEGATE 1 - INFORMATION**

NAME		SURNAME	
COMPANY		POSITION	
ADDRESS			
CITY		COUNTRY	ZIP CODE
TEL.		MOB.	
E-MAIL			
PARTICIPATION TO NETWORKING DINNER			

**DELEGATE 2 - INFORMATION**

NAME		SURNAME	
COMPANY		POSITION	
ADDRESS			
CITY		COUNTRY	ZIP CODE
TEL.		MOB.	
E-MAIL			
PARTICIPATION TO NETWORKING DINNER			

**DELEGATE 3 - INFORMATION**

NAME		SURNAME	
COMPANY		POSITION	
ADDRESS			
CITY		COUNTRY	ZIP CODE
TEL.		MOB.	
E-MAIL			
PARTICIPATION TO NETWORKING DINNER			



**REM 2020 BOOKING RULES & CONDITIONS**

**CONFIRMATION**

You will receive confirmation of your registration by e-mail. If you do not receive anything within 48 hours, please contact us to ensure we have received your registration. Please note that the automated email reply is not confirmation that you have secured a place: your place is only confirmed once you have received a personalized email from the REM Organizers along with your invoice. All discounts must be applied when registering - discounts cannot be applied after the booking has been processed.

**PAYMENT**

Payment is due within 30 days of invoice date and in any case prior to the conference, whichever is the earliest date. Cheques are not accepted. Delegates who have not paid prior to the conference will be required to supply a credit card as a guarantee. If payment has not been received within 10 working days prior the event, the credit card will be charged. Payments by bank transfer shall be performed within 10 working days prior to the conference or registration will be cancelled.

**INVITATION LETTER FOR VISA APPLICATION**

Delegates must have registered and paid the required registration fees before requesting an official letter of invitation. All requests should be sent by e-mail to the Event Coordinator. Please note that REM Organizers will not be able to contact or intervene with any Embassy or Consulate office on behalf of a delegate.

**CANCELLATIONS**

Non-payment or non-attendance will be taken as a cancellation and will incur in a 100% cancellation fee. If you cancel at least 15 full working days before the event date you will only be charged a 15% cancellation fee. Cancellations that are the result of a Force Majeure Event will also be charged on the above guidelines. Substitutions are welcome at any time - there is no additional fee for direct substitutions, but this cannot be made during the opening days.

**DATA PROTECTION**

The personal information provided by you will be held on a database. We would like to send you occasional information about other directly related products; you may opt-out or select your contact preferences when you register. If you have any questions about how we use your data or you would like to be removed from our database, please contact us.

**CHANGES TO THE PROGRAMME / EVENT**

Although details are correct at time of going to print, REM Organizers reserves the right to make unavoidable changes to the programme, timings or speaker identity. REM Organizers also reserves the right to cancel an event at any time and offer delegates an alternative date, a credit towards another event or a refund of fees without any liability for resulting or indirect loss.

**FORCE MAJEURE**

If for any reason arising from or attributable to acts, events, omissions or accidents beyond REM Organizers' reasonable control (a "Force Majeure Event") (including but not limited to: strikes; regulations or orders of governmental authorities; civil disorder; disasters; acts of terrorism; acts of war; collapse of building structures; extreme weather conditions; and acts of God) it is necessary to make amendments to the original planning of the event or it becomes impossible to run the event, REM Organizers are relieved of all obligations and do not take any responsibility for compensation, reimbursement of any additional expenses, inconvenience or loss of business that may be experienced by attendees.

**DISTRIBUTION**

No part of any REM event documentation may be copied, stored in a retrieval system or transmitted in any form without prior permission from REM Organizers.

**INDEMNITY**

Although every effort has been made to ensure the accuracy of the material and integrity of the analysis presented at our events, REM Organizers accepts no liability for the content. All registered copyrights, trademarks and logos remain the explicit property of the registered owners.

Name (Capital Letters)..... Signature .....



Company & Print .....

Date .....

**PRIVACY & DATA COLLECTION POLICY** – The Applicant's data is collected to be included in IES mailing lists and may be used by them only for their marketing purposes and will not be given to third parties unless those authorized for the execution of this contract. The Applicant can ask at any time for confirmation, change or removal of its data by sending an email to [ies@ies.co.it](mailto:ies@ies.co.it)

Signature .....

